



Cardiff Students' Union
Undeb Myfyrwyr Caerdydd

Student Senate
Cardiff University Students' Union
Tuesday 16th December 2021, 5pm
Via Zoom

Agenda

Please contact the Student Voice Team via email (democracy@cardiff.ac.uk) to discuss any additions or amendments you may have or to request further information on any of the below agenda items.

- | | | |
|---------------------------|---|------|
| | 1. Welcome | |
| Standard Items | 2. Apologies | |
| | 3. Minutes from the previous meeting | (P2) |
| SU Submitted Items | 4. Election of Vice-Chair | |
| | 5. Students' Union Budget | (P4) |
| | 6. Report from the Trustees | |
| Submitted Items | 7. Lapsing Policy | |
| | I. Ban Balloons throughout the SU | |
| | II. Our Future. Our Choice | |
| | 8. Tabled Motions | |
| | I. Creation of a 'Student Parents and Careers' Part Time Campaign Officer | (P6) |
| | II. Remove Placeholders from Officer Titles | (P8) |
| Any Other Business | 9. Notice of Elections | (P9) |
| | 10. Dates of Future Meetings | |



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Item Three: Minutes from the previous meeting

Minutes of the Meeting of the Student Senate

Held on: Tuesday 27th April 2021, at 5pm via Zoom PRESENT

Members:

Ahmad Shabib
 Alfie Potter
 Angie Flores-Acuna
 Ashly Alava Garcia
 Charlie Mallinson
 Chris Dunne Chair
 Darshan Dalal
 Elizabeth Champion
 Em Long
 Hannah Doe *Sabb Representative*
 James Taylor
 Janet Williams
 Katherine Waldoock
 Lois Edwards
 Lola Brin
 Lucas Jakabovic
 Luke Caesari
 Madalina-Andreea Toea
 Megan Dee
 Mo Haq
 Orla Tarn
 Owain Beynon
 Polly Denny
 Rebecca Hardy
 Roma Eccles
 Seb Ripley *Sabb Representative*
 Simran Mahajan
 Zac Edge

Also in attendance:

Tali Atvars *Head of Student Voice*
 Tim Fry *Student Voice Coordinator*
 Hannah Fatkin *Student Voice Coordinator (Minutes)*
 Tomos Evans *Students' Union President*
 Georgie East *VP Welfare and Campaigns*
 Jane Chukwu *VP Postgraduate*
 Jude Pickett *VP Sports and AU President*
 Luke Evans *VP Societies and Volunteering*



1. Standard Items

- a. **Chris congratulates everybody for attendance**
- b. **Apologies for absence** Georgia Day
- c. **Minutes of the Previous Meeting – 23rd March 2021**

NOTE: *an amendment to the previous minutes was requested for clarity*

AGREED: *to approve the minutes of the meeting held on 22 April 2020 with this amendment*

2. Chair's Items

a) Election for Chair

A vote was held for Student Senate Chair for the next academic year. Rebecca Hardy was elected.

3. Students' Union Submitted Items

- a. **Sabbatical Officer updates**

SR provided an update on staff recruitment, including a new Deputy Head of Activities.

HD outlined the ongoing 'Put a Spring in Your Step' campaign, which aims to promote student wellbeing. She also promoted the Enriching Student Life Awards, for which nominations are open in a range of different categories.

4. Close

CD thanked all for attending, and for their work over the year.





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Item Five: Students' Union Budget

2021-22 Budget						
Cardiff University Students' Union						
Student Service Provision - Budget Summary						
	<p>Clearly the current and recent financial activity of the Union has been significantly affected by the Covid pandemic. As a result we are providing additional information to provide context on the budget for the year ahead. This document includes:</p> <ol style="list-style-type: none">1. The budget for the current year2. The budget for the previous year where activity was severely limited by Covid3. The budget for the 2019-20 academic year, giving Pre-Covid levels of planned expenditure and income4. The actual spend in the 2019-20 academic year, which was affected by Covid from March 2020 to July 20205. The difference between the budget approved for the current 2021-22 year and the budget for the 2019-20 academic year. This variance gives the truest reflection of changes in funding by excluding the Covid impacted 2020-21 academic year					



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	1	2	3	4	5		
	2021-22 Budget	2020-21 Budget	2019-20 Budget	2019-20 Actual Spend	Variance to 2019-20		Notes of changes in budget between 2019-20 and 2021-22
Total Cost of Operation (For services without income generation)							
Student Advice	216,000	181,837	174,000	168,520	24.1%		Increased staff provision during high levels of demand
Cardiff Volunteering	61,000	46,973	115,000	66,072	-47.0%		Reallocation of staff resource to provide cross function support in Membership Services Central
Sabbatical Officers & Campaigns	201,000	188,377	202,000	181,195	-0.5%		Remained consistent
Student Media	39,000	22,307	50,000	34,849	-22.0%		Maintained staff resource , but reduced overhead expenditure
Student Voice	169,000	92,155	165,000	131,295	2.4%		Return to Pre-covid levels
Membership Services Central	201,000	161,170	156,000	195,241	28.8%		Reallocation of staff resource from Cardiff Volunteering
Total Cost of Operation (For services that generate income)							
AU Income	131,000	66,667	130,000	121,695	0.8%		Return to Pre-covid levels of activity and income
AU Expenditure	398,000	225,179	401,000	373,579	-0.7%		Return to Pre-covid levels of activity and income
Total AU Funding	267,000	158,512	271,000	251,884	-1.5%		
Societies Income	37,000	9,937	37,000	33,286	0.0%		Return to Pre-covid levels of activity and income
Societies Expenditure	56,000	29,070	56,000	44,190	0.0%		Return to Pre-covid levels of activity and income
Total Societies Funding	19,000	19,133	19,000	10,904	0.0%		
Give it a Go Income	28,000	-	27,000	13,067	3.7%		Cautious return to pre covid activity with reduced expectation to achieve break even position
Give it a Go Expenditure	32,000	22,043	29,000	23,492	10.3%		Expected increased in costs of fuel/travel and general expenses
Total Give it a Go Funding	4,000	22,043	2,000	10,425	100.0%		
Transport Income	26,000	10,248	35,000	27,437	-25.7%		Reduced fleet size, reduces income capacity
Transport Expenditure	83,000	68,459	96,000	107,718	-13.5%		Reduction in fleet reduces direct costs
Total Transport Expenditure	57,000	58,211	61,000	80,281	-6.6%		
Skills Development Service Income	7,000	-	2,000	3,076	250.0%		Increased income through partnership (High percentage increase, but relatively small cash increase)
Skills Development Expenditure	74,000	57,198	66,000	54,130	12.1%		Investment of increased income
Total Skills Development Funding	67,000	57,198	64,000	51,054	4.7%		
Jobshop Income	101,000	83,678	133,000	121,008	-24.1%		Return to near pre-covid levels of activity in cautious market
Jobshop Expenditure	101,000	95,369	112,000	98,011	-14.8%		Return to near pre-covid levels of activity in cautious market
Total Jobshop Funding	0	11,691	-21,000	-22,997	-100.0%		
Total Funding to Student Service Delivery	1,301,000	1,019,607	1,258,000	1,158,723	3.4%		Small overall increase in income

Item Eight: Tabled Motions

Motion I

Creation of a 'Student Parents and Carers' Part Time Campaign Officer

AGM Notes

1. There are no published statistics from the Welsh Government or Cardiff University on numbers of student parents, and their learning experience. [NUS](#) estimates that 3-6% of the student population are student carers.
2. UCAS has a tick box option, so students can disclose they have caring responsibilities. This allows for them to be connected with the support available at the institution they are applying for. These include looking after their own health and wellbeing, additional financial support and managing their studies.
3. The Students Union has an existing policy for Students who become pregnant and Students who become parents, however, does not have any policy for incoming Student Parents.
4. The Students Union offers advice, via the Advice Department, to Parents and Carers on their university experience and the support they can access from the University while studying.
5. Cardiff University does not measure whether incoming students are parents, therefore cannot calculate any student parent statistics, e.g. the student parent dropout rate, student parent satisfaction or student parent attainment.
6. There are a large number of unpaid carers who are unaware of the additional support detailed above that is available to them.
7. There is no additional funding available to Postgraduate student parents, through Student Finance Wales, Cardiff University, or the Welsh Government, to help cover any additional costs such as childcare.

AGM Believes

1. Students with children or caring responsibilities should not be disadvantaged in their learning experience, whether academically, socially or financially.
2. All students with children or caring responsibilities should be made aware of the services



and support available to them while at Cardiff University.

3. Creating this position will ensure that student parents and carers are able to access specialised advice, as well as having someone to campaign for issues that affect them specifically. Furthermore, this will ensure that decisions made within the University and the Union do not negatively impact student parents or carers.
4. This position would guarantee focus on the issues faced by student parents and carers over several years, which would be important in creating the structural change needed to address key problems.

AGM Resolves

1. To create a part-time campaign officer for Student Parents and Carers. This officer will represent students with children and those with caring responsibilities, working with relevant student groups, officers and Cardiff University departments to raise awareness about and combat issues faced specifically by student parents and carers. While also addressing the knowledge gap in the Student Carers' community of who is a carer therefore who is entitled to additional support.
2. For the Students Union to consult with Cardiff University to begin measuring intake of student parents and to produce statistics around student parents and their learning experience.
3. For the part-time campaign officer and Students Union to work together to build resources for academic support, financial support and mental health support for student parents and carers.

Proposed by: Zara Siddique

Seconded by: Sebastian Ripley



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Motion II

Remove Placeholders from Officer Titles

What is the problem?

LGBTQ+(Trans) and LGBTQ+(Open) officers are denoted as such in all print and online media, as well as on their printed clothing. This creates barriers to students upholding these roles as they are outed by their clothing/position title.

What is your idea?

Rename these officers to LGBTQ+ Officers, and keep the placeholders; (open) and (trans) for use solely in the election process, maintaining a space for a transgender student.



Item Nine: Notice of Elections

On Wednesday 1st December 2021 nominations opened for the Students' Unions Spring Elections. All sabbatical officer and campaign officer roles for 2021/22 will be filled in these elections. If you'd like more information have a look at cardiffstudents.com/elections or email elections@cardiff.ac.uk



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