



Cardiff Students' Union
Undeb Myfyrwyr Caerdydd

Student Senate
Cardiff University Students' Union
Monday 5th December 2022, 6pm
Via Zoom

Agenda

Please contact the Student Voice Team via email (democracy@cardiff.ac.uk) to discuss any additions or amendments you may have or to request further information on any of the below agenda items.

	1. Welcome	
Standard Items	2. Apologies	
	3. Minutes from the previous meeting	(P2)
SU Submitted Items	4. Election of Vice-Chair	
	5. Students' Union Budget	(P11)
	6. Report from the Trustees	
	7. Appointment of Student Trustee	(P7)
Submitted Items	8. Lapsing Policy	
	I. Change from LGBTQ+ Officer (Women) to LGBTQ+ (Trans)	
	II. Interdisciplinary Opportunities for Students	
	9. Tabled Motions	
	I. Removal of bye-law 13	(P8)
	II. Bye-law amendment to Adjourned AGM Quorum	(P10)
Any Other Business	10. Notice of Elections	
	11. Dates of Future Meetings	



The heart of Cardiff student life
Calon bywyd myfyrwyr Caerdydd

Item Three: Minutes from the previous meeting

Tuesday 31st May, 5:00pm – Via Zoom

Attendees

Committee members

Rebecca Hardy (Chair)
Hannah Doe (SU President)
Gina Dunn (VP Education)
Sep Ripley (VP Heath Park)
Charlotte Towlson
Punjaya Jani
Rebecca Deverell
Ashly Alava
Jazz Walsh
Penny Dingh
Jaimin Mehta
Gurpal Sahota
August Caesari
Em Long
Alex Meers
Bhavdeep Bola
Roma Eccles
Angie Flore Acuna
Ayana Sakai
Will Lloyd
Victor
Wen Yi
Maria-Teodora Marine

Additional Attendees

Staff

Tali Atvars (Head of Student Voice, Info Point)
Cymen Cyf (Translation Services)
Hannah Fatkin (Deputy Head of Student Voice)
Michaela Hennessy (Student Voice Assistant, Minutes)



Standard Items	
Welcome	Rebecca Hardy (Chair) welcomed senate members to the meeting.
Apologies	Apologies will be noted in the minutes.
Minutes of Senate meetings 3 and 4	RH (Chair) invited committee members to read the minutes and to vote for the approval or disapproval of the minutes.
Students' Union Submitted Items	
Election of Student Senate Chair 2022/23	<p>RH (Chair) informed senate of her interest in resuming the role of chair for the 2022/23 term and discussed her suitability for the role.</p> <p><i>Senate was invited to vote for Student Senate Chair for 2022/23 on their polling cards.</i></p>
Report from the Trustees	<p>Hannah Doe provided a verbal update on behalf of the trustees.</p> <p>HD informed senate of the awards events that have taken since the previous Senate such as the ESLAs, the Societies and Volunteering Awards and the Sports AU Ball to recognise the positive impact that staff and students have made throughout the year.</p> <p>HD informed senate that the Student View has been submitted and thanks senate for the contributions they made in the previous meeting.</p> <p>HD noted that this was the last meeting with 2021/22 Sabbatical team. HD thanked senate</p> <p>HD discussed that there is a university nominated trustee who usually sits on the SU trustee board and notified senate that this meeting was last opportunity for the university to inform the SU of the elected party. HD noted that as they did not reach the deadline the member will not be elected until the next senate which takes place in the next academic year.</p> <p>HD discussed the work happening in building and the great hall which will provide a positive impact for event and activity capacity.</p> <p>Finally, HD thanked senate for their contributions to the Student View and for their participation in Senate this year.</p>
Submitted Items	
Tabled Motions I. Cops off Campus	<p>Penney Dingh proposed the motion for Cops off Campus</p> <p>PD begins speech by saying "Silence is an unacceptable response to racism." Which they quote from Cardiff University statement in June 2020</p>



which condemned the murder of George Floyd. PD feels that despite this statement, when there is police brutality in South Wales there is silence from the SU regarding racist policing.

PD suggested that If people think police brutality isn't occurring in the United Kingdom or Cardiff, they are not listening to the voices of people of colour.

PD noted that their motion provides examples of police brutality in Cardiff and examples of how they do not protect the community or students. PD stated that their presence, misconducts and incompetence compromise the safety of marginalised students the most.

PD informed senate that their motion is not about neglecting student safety but about broadening our definition of safety to encompass how the police are perpetrators and complicit in violence. PD states that it is about broadening our idea of what protection looks like beyond police surveillance.

PD further suggests that the motion is It about empowering student to resist police violence. It is based on working towards education, bystander interventions community care. PD suggested that we can care for each other without police intervention and that is transformative justice.

PD acknowledged that abolition and defunding the police is a process and cannot be achieved overnight. PD suggested that time and resources need to be dedicated to transformative alternatives.

PD noted that the motion does not cut ties rather it states that we should reduce police contact to the legal minimum. PD advised senate that they have spoken to many student activists. PD suggested to work with activists and organisations to get cops off campus as they brutalise the most marginalised in our community.

Against Seb Riply:

SR thanked PD for bringing motion to table. SR informed senate that he has no lived experience with police prejudice. SR suggested the SU does foster a close relationship with the police in South Wales. SR noted that there are many examples of police violence across Wales. SR stated that unwarranted police violence especially prejudice or racially motivate violence had no place in South Wales or in our community.



SR suggested that instead of cutting ties completely that we could scrutinise the police more as a SU and our relationship with them. SR advised senate that there are points in the motion that can be achieved to condemn police violence.

SR further discussed how the SU can raise awareness regarding police violence and sexual violence. SR suggested that we can work with external groups and raise awareness to our student community. SR further advised that we could oppose the police crime sentencing and court bill in parts, especially where it discusses suppressing student protests and increasing police power.

SR suggested that we can look at how we adopt transformative justice, and the SU are already trained in this area with restorative practise. We don't contact the police for behavioural issues. SR informed senate of the importance of educating students on their rights especially marginalised students who are subject to prejudice. SR noted that bystander training could help change our definition of safety. SR concluded by noting the different approaches that are possible to combat this issue but stated that we as a SU must engage with the law.

For August Caesari:

AC noted that PD focused largely on the reasons why we need this motion. AC suggested that in an ideal world we would completely cut ties with the police, however with the legal constraints that the SU must operate in this is not feasible at the moment. AC suggested that in the meantime, we can distance ourselves with them and stop actively promoting them. AC advised senate that they don't want to negatively impact the student's union or its' revenue. We don't want to take them away without an alternative in place. AC suggested there is more we ca do publicly to reduce contact with the police without hindering student safety.

RH informed senate that that there is a procedural motion proposed by GD to submit this motion to AGM.

GD informed senate that they feel like this motion need's a wider student consultation. GD suggested that everyone should have the chance to vote and have a say on this. GD noted that most of the motion is great and that we should already be doing but some of the things that don't have an alternative system. GD feels that this motion with some amendments would



	<p>be successful at AGM. GD would like to work as a Sab team to perfect the motion.</p> <p>Against PD:</p> <p>PD suggested that they don't hate the idea of bringing this to AGM, however, one argument against this is that all senate members got voted into senate due to our mandate. The fact we have been voted into position should mean that we should represent students with our view, but I don't dislike this idea if it demonstrates how a large number of students within our community feel about this issue.</p> <p>RH (Chair) invited senate to vote on the procedural motion.</p> <p>RH (Chair) informed senate that the procedural motion has passed.</p>
<p>Any Other Business</p> <p>Minutes from Senate 3 <i>Results: Approved</i></p> <p>Minutes from Senate 4: <i>Results: Approved</i></p> <p>Ratification of Student Trustees <i>Results: Passed</i></p> <p>Procedural motion results: <i>Result: Procedural motion carries, and the motion for Cops off Campus will be carried to AGM.</i></p>	
<p>MEETING ENDED</p>	



Item Seven: Appointment of Student Trustee

Senate is asked to consider the appointment of Trustees to the Board of Cardiff University Students' Union.

The Board has three places for Student Trustees, of which two are currently vacant. Matthew Bird, who served as a Student Trustee in 2021/22 has indicated that he would be willing to be re-appointed for the remainder of 2022/23. His CV is attached.

Senate is asked to approve the appointment



Item Nine: Tabled Motions

- I. Removal of bye-law 13

Proposal for the of removal of byelaw 13 from the Students' Union Bye-Laws– Intra Mural Games (IMG)

The Intra Mural Games network is a programme that the Students' Union used to run in the aim of providing slightly less competitive and more relaxed sporting activity to our students. When this was under our remit, byelaw number 13, concerning the intra mural games executive and forum, was relevant to us as an organisation. However, now that the university has taken ownership and control of the programme this byelaw is redundant. I do believe there needs to be an element of student voice within the IMG network but unfortunately due to the lack of involvement my role (Vice President Sports & Athletic Union President) has with the network, I do not feel equipped to provide this. Going forward if this is something IMG members want, it is something the university need to consider. Therefore, this submission proposes the removal of byelaw 13 from the Students' Union Byelaws. Please find the byelaw below for reference.

Intra Mural Games (IMG)

13.1 Athletic Union Intra Mural Games (IMG) Executive

13.1.1 Membership of the Athletic Union Intra Mural Games Executive shall be:

- (a) Vice President Sports and Athletic Union President; and
- (b) A representative of each sporting framework within IMG

13.1.2 Meetings

- (a) Meetings shall be held as required at the request of the Vice President Sports and Athletic Union President or any three members of the Athletic Union Intra Mural Games Executive.
- (b) The quorum shall be 50% of the members of the Committee. (c) Any Member absent without good cause from three meetings of the Athletic Union Intra Mural Games Executive in any one Academic Session shall be deemed to have resigned.
- (d) Meetings shall be chaired by the Vice President Sports and Athletic Union President or their nominee.
- (e) Other persons may be invited to attend an Athletic Union Intra Mural Games Executive Meeting, as appropriate.

13.1.3 Responsibilities

- (a) To be make recommendations to the Vice President Sports and Athletic Union President for the running of the Intra Mural Games programme within the Union.
- (b) To represent Intra Mural Games within the Union and make recommendations to Student Council on behalf of the Athletic Union Intra Mural Games members.

13.2 Athletic Union Intra Mural Games Forums

13.2.1 Membership of the Athletic Union Intra Mural Games Forums shall be:

- (a) the Athletic Union IMG Executive; and
- (b) one member of each registered sports team. In the case of a member attending Athletic Union Intra Mural Games Forum on behalf of more than one team, they shall have only one vote. In the



case of multiple members being in attendance, each Club shall hold one vote.

13.2.2 Meetings

(a) Athletic Union Intra Mural Games Forum meetings shall take place no fewer than twice during each Academic Session.

(b) An Athletic Union Intra Mural Games Forums may be called at the request of the Vice President Sports and Athletic Union President, a majority of the Athletic Union Intra Mural Games Executive or by representatives of ten registered Intra Mural Games teams.

(c) Athletic Union Intra Mural Games Forums shall be chaired by the Vice President Sports and Athletic Union President or their nominee.

(d) The Vice President Sports and Athletic Union President may hold a forum for each Intra Mural Games sport or amalgamate forums.

13.2.3 Responsibilities

(a) To elect the Student Members of the Athletic Union Intra Mural Games Executive.

(b) To discuss and make recommendations to the Athletic Union Intra Mural Games Executive and Vice President Sports and Athletic Union President.

(c) To highlight areas of concern affecting Intra Mural Games teams.

Proposer: Olivia Evans

Secunder: Shreshth Goel



II. Bye-law amendment to Adjourned AGM Quorum

Context

The Students' Union Annual General Meeting was scheduled to take place on Thursday 24th November 2022. However, as a result of failing to reach the required quorum of 500 Student Members the meeting was adjourned, and no business transacted. The adjourned meeting has been scheduled for Tuesday 6th December 2022.

475 Student Members attended the Annual General Meeting prior to the meeting being closed due to not reaching quorum. The meeting was delayed by at least 30 minutes in an attempt to reach the required number, and this was on top of a significant communications campaign. The communications campaign in the build-up to the Annual General Meeting included seven central emails delivered to 84,109 with all students receiving at least one direct email, and 40 social media posts with 46,617 impressions. Whilst there are a number of likely factors which resulted in the meeting not reaching the required quorum the meeting clashing with a day of UCU strike action is believed to be the most significant.

As currently indicated by the bye-laws, the quorum set for an adjourned meeting is the same as that of the original meeting.

This proposal suggests an amendment be made to the current bye-law provisions to include a lower quorum requirement for the adjourned meeting. This amendment will reduce the significant risk faced by the Union of having two inquorate AGMs occur in one academic year and a failure to transact the required business. Moreover, it would appear unreasonable to draw a meeting to a close with 499 student members and as a result sending the remaining business to student council (with only 50 members) – as currently indicated in the bye-law.

Risk

The risks faced by failing to conduct an Annual General Meeting due to the meetings not reaching quorum relate to both finance, reputation, democracy and governance. Each Annual General Meeting costs approximately £4,000 excluding career staff time. The failure to conduct a meeting is likely to impact the reputation of the Students' Union as a thriving democratic organisation in which students can directly impact policy through collective action. Moreover, whilst much of the business can be transacted by Student Council, there are elements relating to the governance of the Union which cannot be delegated, including the '1994 Education Act' requirement to confirm the Union's affiliations.

Shared Responsibility

The Bye-laws of the Students' Union may be amended by a joint decision of Student Senate and the Board of Trustees as defined within Bye-law 17:



17. Amendments to the Bye-laws

17.1 Amendments to the Bye-laws shall be made jointly by the Trustees and the Student Council in accordance with Article 50.

17.2 Amendments to the Bye-laws may be proposed by Student Members to Student Council.

Article 50 states that:

50. Bye-laws

The Trustees and the Student Council shall have the power from time to time to jointly make, repeal or amend Bye-laws as to the management of the Union and its working practices provided that such Bye-laws shall not be inconsistent with these Articles.

Bye Law	Current	Proposed
Bye-law 4 Student Members Meeting	<p>“4.4. The quorum for Student Members’ Meeting shall be 500 Student Members and shall be competent to amend, pass or reject any tabled business.”</p> <p>“4.6. In the event of a meeting being or becoming inquorate no business shall be transacted other than the adjournment of the meeting. At least three days’ notice of the adjourned meeting shall be given. At the adjourned meeting only the unfinished business from the original meeting shall be transacted. In the event of an adjourned meeting being or becoming inquorate the unfinished business (other than proposed amendments to the Memorandum and Articles) shall be referred to the Student Council whose decision thereon shall be final”</p>	<p>Amend to...</p> <p>“4.6. In the event of a meeting being or becoming inquorate no business shall be transacted other than the adjournment of the meeting. At least three days’ notice of the adjourned meeting shall be given. At the adjourned meeting only the unfinished business from the original meeting shall be transacted. The quorum for an adjourned meeting shall be 250. In the event of an adjourned meeting being or becoming inquorate the unfinished business (other than proposed amendments to the Memorandum and Articles) shall be referred to the Student Council whose decision thereon shall be final”</p>

Proposer: Gina Dunn

Secunder: Ashly Alava Garcia



Item Five: Students' Union Budget

2022-23 Budget

Cardiff University Students' Union

Student Service Provision - Budget Summary

Clearly the recent financial activity of the Union has been significantly affected by the Covid pandemic and the forthcoming current year where high inflation is increasing costs. This document includes:

1. The budget for the current year
2. The budget for the previous year where activity was emerging from Covid restrictions and interrupted activity
3. The actual spend in the 2021-22 academic year
4. The actual difference between the budget approved for the current 2022-23 year and the budget for the 2021-22 academic year.
5. The proportionate difference between the budget approved for the current 2022-23 year and the budget for the 2021-22 academic year.

During the previous academic year, the Union was in receipt of funds from the Higher Education Funding Council for Wales (HEFCW) for the purpose of revitalising the experiences of young people in Higher Education. These funds supported the delivery of existing activity and new initiatives and offset some costs budgeted for during the academic year. Column 3 below shows the actual spend to central budgets last year. Areas where the actual spend was lower than the budget are predominantly where HEFCW funded activity took place, reducing the direct cost to central budgets.

	1	2	3	3	4	
	2022-23 Budget	2021-22 Budget	2021-22 Actual Spend	Variance to 2021-22	Variance to 2021-22	Notes of changes in budget between 2021-22 and 2022-23
Total Cost of Operation (For services without income generation)						
Student Advice	263,000	216,000	176,000	47,000	21.8%	Increased staff provision during high levels of demand
Cardiff Volunteering	0	61,000	25,000	-61,000	-100.0%	Reallocation of staff resource to provide cross function support in Societies (below)
Sabbatical Officers & Campaigns	209,000	201,000	185,000	8,000	4.0%	Provision for inflationary costs
Student Media	39,000	39,000	32,000	0	0.0%	Maintained consistent with previous years
Student Voice	229,000	169,000	168,000	60,000	35.5%	Increased provision via transfer of funds from other budgets
Membership Services Central	213,000	201,000	195,000	12,000	6.0%	Provision for inflationary costs, new project costs
Total Cost of Operation (For services that generate income)						
AU Income	165,000	131,000	170,000	34,000	26.0%	Income project inline with previous year actual income
AU Expenditure	419,000	398,000	328,000	21,000	5.3%	Provision for inflationary costs
Total AU Funding	255,000	267,000	158,000	-13,000	-4.5%	
Societies & Volunteering Income	37,000	37,000	38,000	0	0.0%	Consistent with previous year
Societies & Volunteering Expenditure	114,000	56,000	63,000	58,000	103.6%	Variance roportionate to reallocation of Cardiff Volunteering funds (above)
Total Societies & Volunteering Funding	77,000	19,000	25,000	58,000	305.3%	
Give it a Go Income	24,000	28,000	9,000	-4,000	-14.3%	Expected income drop due to Cost of Living squeeze
Give it a Go Expenditure	34,000	32,000	20,000	2,000	6.3%	Provision for inflationary costs
Total Give it a Go Funding	10,000	4,000	11,000	6,000	150.0%	Large proportinal change, but limited financial impact
Transport Income	13,000	26,000	-31,000	-13,000	-50.0%	High fuel cost inflation, revised hire scheme
Transport Expenditure	88,000	83,000	72,000	5,000	6.0%	Non fuel expenditure consistent
Total Transport Expenditure	75,000	57,000	103,000	18,000	31.6%	
Skills Development Service Income	2,000	7,000	1,000	-5,000	-71.4%	Reduced Income expectation, end of agreement with long term sponsor
Skills Development Expenditure	70,000	74,000	63,000	-4,000	-5.4%	Reduced expectation of costs
Total Skills Development Funding	68,000	67,000	62,000	1,000	1.5%	
Jobshop Income	127,000	101,000	146,000	26,000	25.7%	Pre covid levels returning, but threatened by economic downturn
Jobshop Expenditure	138,000	101,000	107,000	37,000	36.6%	Increased staff resource to improve service rovision
Total Jobshop Funding	11,000	0	-39,000	11,000		
Total Funding to Student Service Delivery	1,449,000	1,301,000	1,101,000	148,000	11.4%	